

ATRAC MINUTES

A meeting of the ATRAC group met on March 8, 2002 at 10:00 a.m. at the AAC building. Those present were as follows: (see Attachment)

Minutes of the previous meeting and financial report were accepted as read.

Linda McNeal was introduced to the group. AIS hired her to help counties who recently purchased the Apprentice IS treasurer software. We can reach her at 479.366.9179 or linda@arbbs.net.

It was recommended that we seek approval to use the Treasnet to notify ATRAC members of the scheduled meeting. This will insure all members are properly notified and may even bring in new members.

Kent stated that there is a problem with importing checks if a check has been voided prior to the import. He said that he and Brian have an update that will correct the problem. However, the update must be coordinated: Brian must update the county clerks' software before he can update ours. He suggested that you ask the county clerk to advise you when they get an update.

Jim Arnold made a motion, seconded by Lavelle Gray, that AIS provide a projection machine that connects to Kent's lap top. This will assist in making demonstrations of what we are discussing. Motion past unanimously.

It was noted that the Treasurer's Commission Report does not include the "month". Kent said that it should and he would address the issue.

Kent advised the group about the new Windows XP. He said that it must be registered with Microsoft or it will shut down. And if you get an upgrade, it too must be registered.

Charolette told the group that she no longer uses receipt books. She prints all receipts from the computer. The computer numbers the receipt and the auditors approve of the method.

Liz Rinchuso asked is there was a way that we could have a short cut when entering a new revenue code. She suggested an that "Option" that allows you to choose the funds it would effect be included in the program.

Jim Arnold said that he receives a C-D from the bank and uses it to clear checks. When he needs a copy of a check, he can prints front and back of the check from the C-D and it is as clear and the original.

The question came up about canceling a print job in process. Kent said to go to Novell in the print control. Use the first option on each and then hit delete. He can give us an icon short cut if we prefer.

Brenda Pruit came in to talk with the group. She said that the retirement investments lost

money. When the 10% pension increase was implemented, they estimated that this percentage would be good for 50 years based on an 8% return. Right now investments are flat. If it does not improve, the pension rate will go up. If the market does improve then no increase will be necessary. The retirement committee is toying with the idea of going to a contributory pension plan. If there are any changes, it would not be effective until July 2003. She also said that the increase would not require legislature approval but only the pension board.

Election of officers took place. The nominating committee, Charolette Davis, Jim Arnold, and Sharon Swain, submitted the following:

President	Jim Arnold
Vice President	Sandra Beck
Sec/Treas	Liz Rinchuso

With no nominations from the floor, they were elected by acclamation. Outgoing President Sylvia Engles, Vice President Charolette Davis, and Sec/Treas Becky Gattas were acknowledged for their work over the past two years.

A motion was made, seconded and approved by the group to give a \$10.00 door prize at each meeting.

With no other business, the meeting was adjourned at noon.

Respectfully Submitted,

Becky Gattas, ATRAC Sec/Treas